

# Offsite Storage



*MBS offers cost-effective offsite storage combining media and electronic vaulting services, document classification and management. Our results show superior information lifecycle management and significantly reduce business operating costs.*

## Information Lifecycle Management

- Records / Media Management
- Active File Management
- Secure Destruction Management
- Global Partner Network
- Partner Environment
- Record Retention
- Offsite Services

## MBS' Business Model

- Proper Classification of Documents
- Combined Media and Electronic Vaulting Services
- Incorporation of Best Practices
- Customer Convenience – Web-Base System
- Real time availability for all business functions
- MBS Online Tracker – Online Service Requests
- Proven Flexibility
- Order for Barcode Labels
- Order Empty Containers
- Collect New Containers
- Container Retrieval Requests
- Container Destruction Request
- Security
- Chain of Custody
- Access to All Information
- Regardless of media type
- Regardless of location



## Solutions Offered/Benefits

MBS provides offsite storage along with a complete suite of data center management solutions to a major international IT corporation and their customers. This ongoing offsite storage solution consists of millions of pieces of media. We currently support over 280 sites in the Americas, Europe, the Middle East, and Asia, with 50 plus proven vendor partners.

MBS' solution model leverages a mix of MBS and partner resources to deliver optimum value. We work consistently with our partners to provide the best standardized delivery solution.

For global needs our solution provides the following:

- Single point of contact
- Cost savings by leveraging best practices globally through consistent methodologies and delivery standards
- MBS partner environment meets or exceeds industry standards

